



JEWISH COUNCIL  
FOR PUBLIC AFFAIRS

## Senior Director of Community Relations

The Jewish Council for Public Affairs (JCPA) is the national convener of Jewish coalitions working to build a just and inclusive American democracy. For over 78 years, JCPA has brought together national and local organizations and built bridges across communities to address the most pressing issues of the day and set strategies for advocacy and mobilization.

JCPA recently announced its new strategic focus, building on its long legacy convening the Jewish community to work toward a just and inclusive society and a strong, multiracial democracy, and greatly expanding on its historical work bringing together diverse racial, ethnic, faith, and civic leaders and communities.

As JCPA enters this new chapter, the Senior Director of Community Relations will lead JCPA's strategic partnerships with Jewish Community Relations Councils (JCRCs) around the country, as well as with other national and local Jewish organizations sharing our agenda. This role will also hold responsibility for scaling up and strengthening professional and lay leader development and emerging leaders programs and engagement.

This role will report directly to the CEO and work closely with JCPA's other senior staff and board leadership teams.

### **Primary responsibilities include:**

- Lead JCPA's engagement with the 125 Jewish Community Relations Councils around the country, and collaborate with other national and local organizations. This will include:
  - working closely with JCPA's Senior Vice President and other staff to engage JCRCs and other partners in JCPA's coalition work focused on protecting and advancing democracy and combating hate, discrimination, and extremism.
  - identifying and implementing opportunities for JCRCs and other local partners to engage in and advocate around JCPA's key national priorities.
- Develop and implement professional skills-building, public affairs, and advocacy resources for JCRC professionals and lay leaders, including:
  - materials and programs to onboard new JCRC staff and leaders.
  - toolkits and sample materials related to policy and advocacy priorities, as well as to support rapid response on critical issues.
  - a speakers' bureau and other programmatic opportunities.

- collaboration with key partner organizations to share their resources and expertise.
- Regularly convene JCRC professionals and leaders on JCPA's core issues, including through initiatives like the JCRC Chairs Initiative and other virtual and in-person convenings.
- Collaborate closely with the JCRC Directors Association and JCRC professionals and lay leaders to be responsive to programmatic and content requests from the field.
- Work closely with JCRCs and other partners to identify and scale successes from the community relations field, and provide a national platform to elevate local JCRC expertise.
- Work with key partners to build strategies for the community relations field to be more inclusive of Jews from diverse backgrounds, including Jews of Color.
- Build and manage a staff team to support this work.
- Champion the urgency of community relations as a core strategy and continue to identify new opportunities to grow JCRCs' resources and impact.

### **Skills and Qualifications**

- At least 10 years' experience in community relations, Jewish communal organizations, and/or advocacy.
- Strong strategic thinking and vision as to how JCPA can best support and elevate the community relations field at such a pivotal moment for the Jewish community and our country.
- Ability to collaborate, problem solve, and effectively manage workflow, staff, partners, and other stakeholders.
- Strong communicator and writer.
- Passionate about the values and priorities at the core of JCPA's work, including democracy and pluralism, as well as a proven ability to work across differences and bring diverse groups together.

### **Compensation and Other Details**

- While JCPA is headquartered in New York City, we are open to the right candidate serving in a remote capacity.
- The compensation range for this role is \$125,000 to \$170,000, dependent on experience, plus full benefits that include health, dental, and life insurance and a retirement plan.

*JCPA is passionate about building an inclusive and equitable working environment, and deeply values the diversity of insight, perspective, and experience of a diverse workforce. This includes Black, Latinx, and Asian people, Black Jews, Jews of Color, Sephardi and Mizrachi Jews,*

*lesbian, gay, bisexual, trans, and gender non-conforming people, and people with disabilities. We also welcome applications from people of diverse religious, spiritual, and cultural backgrounds.*

*JCPA is an equal opportunity employer, regardless of race, color, religion, gender, sexual orientation, gender expression, age, alienage or citizenship status, creed, genetic predisposition or carrier status, national origin, disability condition, marital status, veteran status, or any other protected characteristic as established by federal, state, or local law.*

To apply, please send a resume and cover letter to [careers@thejcpa.org](mailto:careers@thejcpa.org).